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# Meeting Minutes

WKU Council of Academic Deans

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## SUMMARY OF THE MEETING OF THE COUNCIL OF ACADEMIC DEANS

All members of the Council were present at the meeting in Dr. Cravens' office on March 18, 1968.

The following is a summary of the deliberations of the meeting:

- I. Mr. Lazarus met briefly with the deans to discuss the visit of Mr. Smith, a representative from the ACT, to discuss the testing program and utilization of the results. The meeting will be March 21 at 1:30 p.m., in the Regents Conference Room.
- II. Dr. Cravens noted that Hartwick College had established the rank of Senior Professor and asked for comments concerning the merit of such a rank. After a discussion of the matter, it was decided that this would be filed away for future reference.
- III. Dr. Cravens reminded the deans that April 1 is the deadline for notifying faculty who are not to be re-employed or for notifying faculty who are eligible for automatic tenure that it will not be granted.
- IV. Tenure and promotion in rank were reviewed and final statements were made.
- V. Dr. Cravens indicated that he was asking for the following in faculty improvement programs in the 1968-1969 budget:

Sabbatical Leave	\$33,000 (7 positions)
Faculty Improvement Assignments	\$22,000 (5 positions)
Summer Improvement Positions	\$11,000 (11 positions)
- VI. It was agreed that the following priority would be established in attempting to reduce teaching loads to 12 hours per semester:

Priority I	Professors and graduate faculty
Priority II	Associate professors with doctorate
Priority III	Associate professors without doctorate based on recommendations from the dean and department head
Priority IV	Assistant professors with doctorate based on recommendations from the dean and department head
- VII. The minimum number required to offer a course will be discussed at a future meeting.